

WV Board of Landscape Architects Agenda

October 3, 2025

- I. Call to order – 11:30 am
- II. Approval of July Minutes - approved
- III. Treasurer's report – BFY cash balance - \$11,682.12, Current cash balance - \$15,417.61, current month expenses - -\$467.59 - approved

OLD BUSINESS

- I. CLARB Fees – did not have to pay previous year, will pay reduced amount next period
- II. Fees
 - a. LRMC – meeting Wed. 10/8 to review proposed increase
 - b. Prepare information regarding
 - i. How much revenue we will receive
 - ii. How long it has been since our last increase
 - iii. How will the impact offset our deficiency
 - iv. How this compares to other states
 - 1. DOES NOT compare to neighboring states because our roster is much smaller – therefore cannot generate the necessary revenue to cover the same costs based on number of licensees X fees
- III. Renewals – down from last year
- IV. PDH Audit
 - a. Sent notifications

NEW BUSINESS

- I. Applications
 - a. MaKenzie O'Rourke - approved
- II. Next Board Meeting – need to meet in December before end of 2025